

QUEEN'S UNIVERSITY BELFAST STUDENTS' UNION

To: Members of the Students' Union Council

Dear Councillor,

Please attend the Annual Business Meeting of the 2023-24 Students' Union Council, to be held on Monday 8 April 2024 at 5.00pm in The Cube, Level 1, One Elmwood.

Yours sincerely,

DAMIEN CORRIDAN

Clerk to the Students' Union Council

AGENDA

FIRST CIRCULATION

1. Apologies
2. Minutes of Previous Meetings
 - 2.1 Minutes of Statutory Meeting of 29 February 2024 SUC/M/24/2
3. Business Arising from the Minutes
 - 3.1 Policy Updates
 - 3.1.1 Decolonise, Demilitarise and Democratise Queen's University Belfast
4. Communications
 - 4.1 Condolences
 - 4.2 National Students' Union Conferences 2024 – Verbal Report
 - 4.3 National Students' Union Updates
 - 4.4 Student Leader Elections 2023-24 – Update
 - 4.5 Course Representative Recruitment – Spring 2024
 - 4.6 Council Membership – Update
 - 4.7 SOS-UK Drugs and Alcohol Initiative – Overview Presentation
 - 4.8 QUB Wellbeing Information and Feedback Session
 - 4.9 QUB Departmental Restructuring – Overview

4.10 Club & Society Constitution Amendments (for note)

This item has been deferred to the next meeting of the Council.

4.11 Democracy Review – Constitutional Amendments – As Approved (for note) SUC/P/24/8

Council is asked to note the Constitutional Amendments as approved at the 29 February 2024 meeting of Council.

4.12 Education and Skills Strategy 2030 – Student Voice – Update

5. Constitutional Amendments/Rule Amendments SUC/P/24/9

5.1 An amendment to the role of Faculty Representative and School Representative

5.2 An amendment to the eligibility and terms of office for Student Association Committees

5.3 An amendment to requiring Student Officers to hold two open meetings per semester to enable more direct scrutiny by students of their work

5.4 An amendment to require the text of constitutional amendments to be available to Councillors ten days in advance of a meeting

5.5 An amendment to formally incorporate the existing Clubs and Societies Committee into the Constitution of the Students' Union

5.6 An amendment to set a standard minimum age of sixteen years of age for Associate members (i.e. non-QUB student members) of Clubs and Societies

5.7 An amendment to limit the number of Associate Members of a Club or Society to a maximum of 25% of the total membership of the Club or Society

5.8 An amendment to update references to the Club and Society Complaints and Investigations Procedure

5.9 An amendment to update references and guidance on considering internal disagreements within Clubs and Societies and clarifying when formal procedures are appropriate

Proposer: Beth Elder (Students' Union President)

Seconder: Róisín Keenan (Women Students' Association Chairperson)

6. Business for Consideration

6.1 The Clubs and Societies Committee at its meeting of 28 March 2024, considered whether the following Clubs and Societies meet all Constitutional requirements necessary to recommend them to be considered for recognition by the Council:

6.1.1 QUB European Affairs Society (General Interest Society)

6.1.2 QUB Hiking Club (Sporting Club)

6.1.3 QUB Cricket Club (Women's) (Sporting Club)

6.1.4 QUB Clinical Anatomy Society (Academic Society)

6.1.5 QUB First Love Society (General Interest Society)

6.2 Establishment of a Proposal Support Committee

This proposal approves the establishment of and temporary Proposal Support Committee to commence detailed consideration of implementation of the Democracy Review proposals approved at the February 2024 Statutory Meeting of Council. This shall enable the proposed changes to take effect from the beginning of the 2024-25 academic year.

The Committee shall cease to exist if the proposals approved by Council in February 2024 are not approved by Referendum, Students' Union Management Board and the University Senate (where appropriate).

The temporary Committee will cease to exist at the first meeting Council in 2024-25, at which a new Proposal Support Committee will be elected as detailed in the Constitution.

Proposal:

Establish a Special Committee of Council, named the Proposal Support Committee as follows:

THE PROPOSAL SUPPORT COMMITTEE

The remit of the Proposal Support Committee, as delegated by the Council, will be:

To establish and review procedures for the Student Idea Submission process as detailed in the Rules;

To make recommendations on the effectiveness of the Student Idea Submission process to the relevant Union body and to undertake an annual review on behalf of Council;

To establish an annual schedule for Student Idea Submission activities, including Online Voting, Student Assembly events and associated Referendums;

To support the development of policy by proposers and provide oversight of the Student Idea Submission Process;

To make necessary arrangements and approvals for Student Idea Submission activities, including Online Voting and Student Assembly; and

To consider other issues delegated to it by Council.

The membership of the Proposal Support Committee shall be ten elected members of the Council, the Union President and the Union Speaker (who shall chair the Committee), all with voting rights. The Clerk of Council (or nominee) and the Director of the Students' Union (or nominee) shall be in attendance, but shall not have voting rights.

Students' Union staff resources shall be available to support the activities of the Proposal Support Committee.

Committee members shall be provided with relevant training opportunities to support them in their role.

Minutes of meetings of the Committee shall be published on the Union website and made available to the Student Membership.

7. Business for Discussion
- 7.1 Cost of Living Crisis – Update and Discussion

- 7.2 2023-24 Academic Year – Emerging Issues / Concerns
- 7.3 Students' Union Mental Health Activity – Update
- 7.4 Students' Union Strategic Plan 2020-25 – Update
- 7.5 University Comms and Student Engagement with Mental Health and Wellbeing – Discussion
8. Bye-Elections
- There are none.
9. Elections
- On approval of agenda item 6.2 at this meeting, Councillors will be invited by the Union Speaker to self-nominate for the following positions:
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| Proposal Support Committee (Temporary) | 10 vacancies |
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10. Motions
- 10.1 Objections to Policy Lapse SUC/P/24/10
- The Clerk of Council has received written objections to the lapse of the existing policies detailed in paper SUC/P/24/10. These motions shall be proposed as a single motion, unless otherwise directed by Council. If approved, these policies shall remain as policies of the Students' Union for one year or until amended/rescinded as detailed in the Constitution and Rules.
11. Report of the Management Board and Recommendations
- 11.1 Report of the Management Board
12. Report of the Executive Management Committee and Recommendations
- 12.1 Report of the Executive Management Committee
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| 12.2 Report of the Union President (January 2024) | SUC/P/24/11 |
| 12.3 Report of the Union President (February 2024) | SUC/P/24/12 |
| 12.4 Report of the Union President (March 2024) | SUC/P/24/13 |
| 12.5 Annual Report of the Union President | SUC/P/24/14 |
| 12.6 Report of the Student Officer UG Education (January 2024) | SUC/P/24/15 |
| 12.7 Report of the Student Officer UG Education (February 2024) | SUC/P/24/16 |
| 12.8 Report of the Student Officer UG Education (March 2024) | SUC/P/24/17 |
| 12.9 Annual Report of the Student Officer UG Education | SUC/P/24/18 |
| 12.10 Report of the Student Officer PG Education (January 2024) | SUC/P/24/19 |
| 12.11 Report of the Student Officer PG Education (February 2024) | SUC/P/24/20 |
| 12.12 Report of the Student Officer PG Education (March 2024) | SUC/P/24/21 |
| 12.13 Annual Report of the Student Officer PG Education | SUC/P/24/22 |
| 12.14 Report of the Student Officer Equality & Diversity (January 2024) | SUC/P/24/23 |
| 12.15 Report of the Student Officer Equality & Diversity (February 2024) | SUC/P/24/24 |
| 12.16 Report of the Student Officer Equality & Diversity (March 2024) | SUC/P/24/25 |
| 12.17 Annual Report of the Student Officer Equality & Diversity | SUC/P/24/26 |

12.18	Report of the Student Officer Welfare (January 2024)	SUC/P/24/27
12.19	Report of the Student Officer Welfare (February 2024)	SUC/P/24/28
12.20	Report of the Student Officer Welfare (March 2024)	SUC/P/24/29
12.21	Annual Report of the Student Officer Welfare	SUC/P/24/30

13. Reports from other Union Committees and Recommendations

13.1	Report of the Clubs and Societies Committee	SUC/P/24/31
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14. Reports from University Committees

There are none.

15. Constitutional Questions

There are none.

16. Questions (to Elected Student Representatives)

There are none.

17. Any Other Competent Business

18. Date of Next Statutory Meeting of the Students' Union Council

The inaugural meeting of the Students' Union Council 2024-25 will take place in semester one of the 2023-24 academic year, the Students' Union Building.